

## Guidance for Authors

*Anaesthesia News* welcomes submissions and correspondence.

Articles and letters should be submitted to the Editor at [anaenews@aagbi.org](mailto:anaenews@aagbi.org)

All submissions must be accompanied by a [completed author declaration form](#) and submitted in Microsoft Word format, with any images supplied as separate image files.

### Articles

We are interested in articles on a wide range of topics be that OOPE, safety, innovation, wellbeing etc. Articles submitted for publication will be accepted on the understanding that they are original and have not been submitted elsewhere, including to websites or other journals/magazines, or copied from other sources.

### Letters

If you intend to write to us regarding a problem with a drug or piece of equipment, please report the matter to the manufacturer and MHRA first. While MHRA does not respond to individual reports, we would be interested in publishing the manufacturer's response alongside your letter.

Single page articles should not exceed **600** words (including any headline, references, further reading, tables, figures or graphs). Double page articles should not exceed **1100** words (including any headline, tables, figures or graphs). At the editor's discretion, longer pieces may be considered. Obituaries of **300** words will be considered.

The full name(s) of all authors, and their position/grade and hospital must be included together with a contact address. Please insert references as numbers within square brackets and list in numerical order at the end of your submission in Vancouver format. References should be limited to six where possible; if more are necessary then they will be published online on the *Anaesthesia News* website as supplementary material.

### Images

We strongly encourage the use of images, tables and figures. We may source stock library images to enhance your article. Please note that the explicit, written permission of patients or third parties is required prior to submission of such images. Many images are subject to copyright; please state whether images are free of copyright or not. If not, please indicate who holds the copyright, and whether permission to reproduce the images has been sought/granted. Digital images, figures, graphs or photos should be at least 300dpi in resolution. Preferable file formats are JPEG or PDF. Please send images as separate files and not embedded in your Word document.

### Patient consent

If a patient is featured within an article, written consent must be obtained prior to submission. We do not need to receive the consent forms but we need to know it has been obtained. Consent is required even if the patient is not identifiable and the author must provide a statement mentioning that the patient has given his or her informed consent for the article to be published. The assent for publication must be sought from their next of kin if the person described in the article has died. If the individual in the article is a minor, or unable to provide consent, then consent must be sought from their parents or legal guardians. If consent is not obtained then the Editor reserves the right to decide what information is printed.

The Editor of *Anaesthesia News* reserves the right to edit articles for reasons of space or clarity.

We will confirm receipt of all submissions and keep you advised of progress. We will inform you within 4–6 weeks if your article has been accepted or rejected. If you have not heard from us in that time, please do not hesitate to get in touch via [anaenews@aagbi.org](mailto:anaenews@aagbi.org)