



THE ASSOCIATION OF ANAESTHETISTS
of Great Britain & Ireland



AAGBI
FOUNDATION

Association of Anaesthetists of Great Britain and Ireland

The Association of Anaesthetists of Great Britain & Ireland (AAGBI)

AAGBI ADVISERS and REPRESENTATIVES – ROLES AND RESPONSIBILITIES

For most situations where individuals have positions of responsibility within the AAGBI, such as elected board members, officers and other council members, guidelines exist for their role. On some occasions expert advice is sought by the AAGBI from outside the council, for help with such matters as NICE, NCEPOD and the MHRA. This document provides guidance on the interaction between the individual representing the AAGBI and the AAGBI.

The Board of Directors selects AAGBI advisers and representatives and in situations where there may be more than one nomination for a role, the final decision is taken by the Board. For most investigations by bodies such as NICE one person is selected for each inquiry.

The period of representation will be the duration of the investigation and may extend over more than year, for example, large national audit projects. In some circumstances the Board may extend the appointment where there is continuing need to maintain a focus on a specific topic/theme.

The primary duty will be to represent the views of the AAGBI in all relevant matters within the specialty area. The adviser will be expected to seek views via the Honorary Secretary (honsec@aagbi.org) and will work closely with the Secretariat (secretariat@aagbi.org) of the AAGBI. During the appointment as an adviser to the AAGBI, regular reports should be submitted to the relevant board or council of the AAGBI. Regular feedback to the AAGBI may also be via oral submissions to the Hon. Secretary when urgent communication is required before the board or council convenes.

The AAGBI will reimburse relevant expenses in relation to work carried out on its behalf and in accordance with the expenses policy, except when these expenses can be claimed from the parent organisation conducting the investigation.

January 2013